

River Point Properties, LLC

Property Management Services

Option 1:

River Point Properties, LLC will locate a suitable renter for your rental unit. In this option our company will market, screen and perform the initial lease-up of a renter. This service will be provided for the fee of one (1) full months rent.

Option 2:

River Point Properties, LLC will locate a suitable renter for your rental unit and manage this rental unit. In this option our company will perform all the items in Option 1 plus, collect rent, handle all maintenance issues and give a monthly accounting. This service will be performed for the fee of 10% of the monthly rental plus ½ a full months rent for every initial lease-up. This service will be performed for the fee of 12%.

If you are interested in one of these two services please complete the document below and return it to:

River Point Properties, LLC
409 Second Street – Suite E
Marietta, Ohio 45750
Phone: 740-373-6568
Fax: 740-373-6569
Email: melissaschafer@sbcglobal.net

Owners Name

Owners Address

Owners Phone Number

We would be interested in the following option regarding Property Management Services
_____ Option 1 _____ Option 2

Please complete the attached form regarding rental information.
If choosing Option 2 please complete the Property Management Agreement.